AirPlus Electronic Billing.
Flexible automation for
your business processes.

AIRPLUS. WHAT TRAVEL PAYMENT IS ALL ABOUT.

Automating business processes is important for companies when it comes to reducing costs. Electronic data transmission helps prevent errors during data entry and accelerates processes significantly.

With AirPlus Electronic Billing you can integrate invoice data directly into your travel expense reporting and financial accounting systems. Diverse data formats and interfaces ensure the highest possible level of flexibility.

All data is encoded before transmission to meet the requirements of the PCI DSS, the Federal Data Protection Act, the EU Data Protection Regulations and the Federal Telemedia Law. In addition, AirPlus is DIN ISO 9001 certified to guarantee premium data security.

Your advantages at a glance

> Reduced costs thanks to computerized data entry and automated business processes
> Data security thanks to data encoding prior to transmission
> Sustainability thanks to paperless processes
> Compatibility with diverse travel expense reporting and financial accounting systems
> Support of diverse data transmission channels

Data formats for your financial accounting personnel

AirPlus offers a variety of structured data formats including the **AirPlus invoice dataset LARS** and a **CSV format** that allows you to read data into Microsoft Excel and customize it to meet your needs thanks to **AirPlus FlexEbill. EDIFACT** is a uniform global standard for electronic data transmission. The **XML format** makes it easy to integrate data in diverse applications. You can use these data formats for the AirPlus Company Account, the AirPlus Debit Account and the AirPlus Meeting Card as well as for AirPlus Corporate Cards settled through your company's account.

Data formats for your travel expense reports

Depending on your travel expense reporting system, we will provide the data for your AirPlus Corporate Cards and your centrally settled AirPlus lodged cards in **ATX format,** in **CDF3** (the format developed by MasterCard), or in **AirPlus DailyFlex** format.

Select from among a variety of transmission channels

Regardless of the data format you prefer, we offer various channels for its transmission. Select from among these options: **Download** your data from the AirPlus Business Travel Portal and integrate it into your system at any time or, receive the encoded data by **e-mail** or in the **X.400 standard.** If your

organization receives many datasets from AirPlus, we will be happy to install a secured **SFTP connection** for you.

Our standard: pdf invoices in the AirPlus Business Travel Portal

Regardless of the data format and the transmission channel you have opted for, all your invoices also will be available in pdf in the AirPlus Business Travel Portal. These electronically transmitted invoices replace paper documents and are approved by the financial authorities. This way, you can save a lot of paper and have a positive eco balance for your sustainability reports.

> AirPlus Business Travel Portal factsheet

If you want to learn more about the benefits of automated processes and about AirPlus Electronic Billing, please contact us at +49 (0) 61 02 . 2 04 - 3 33 or at btm@airplus.com.

AirPlus is a member of UATP

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