



AirPlus International.

Your travel payment solutions for the Media & Entertainment industry.

Imagine the optimal solution to effective travel payment in the media & entertainment industry. At AirPlus, we understand challenges involved in managing travel spend in this environment and we develop our solutions with you in mind. Customized, streamlined and secure, AirPlus provides flexible solutions to address your travel payment needs.

How do you manage?

Group travel

Moving groups of people at the same time can be chaotic and create documentation nightmares. In these situations, you do not want to give every group traveler their own credit card. Having the centralized/virtual payment solution is perfect for this situation. This means you can provide the crew leader with one credit card for incidentals during the trip that will have a lower limit which reduces your financial risk.

Slow reimbursement times and manual reconciliation

Trying to reconcile travel payments can be a time-consuming, tedious process. Matching expense receipts to individuals who are part of a larger crew, or aggregating expenses by crew can turn into a reconciliation nightmare that takes days to complete. With the AirPlus centralized, virtual payment solution, your invoices are customized to include enhanced data like “crew name” or “show name”. We deliver an automated, fully-reconciled invoice which essentially eliminates the need for manually allocating travel expenses. We will reduce the time and cost to your accounting team so they can focus on higher priority projects for your company. With all large travel expenditures centrally settled, travelers will spend much less time doing manual expense reports. By delivering reconciled information electronically, you can fully integrate a centralized, virtual payment solution directly into your T&E and GL/ERP systems – a “no-touch”, effortless process.

Infrequent & non-employee travelers

It doesn't make sense to issue credit cards to employees that only travel a few times a year, and you would never issue a credit card to a non-employee traveler. But it does make sense to have a centralized, virtual payment solution which allows advance booking and does not require reimbursement for travelers.

Transparency

Do you know how compliant your travelers are with your travel policy? Do you know where you are spending the majority of your travel dollars and with which travel providers? AirPlus solutions can help ensure travel policy compliance and allow you to turn your travel data into information that helps you make informed travel policy decisions and negotiate stronger positions with travel providers. Our solutions improve visibility and streamline your travel payment processes.



Cash advances & employee personal credit cards

Having to issue cash advances can create high-risk fraud scenarios and many employees do not have the personal credit available to travel for work. A combination of a centralized, virtual payment solution along with corporate cards is the perfect solution for these scenarios. All pre-planned travel can be booked via the centralized, virtual payment solution and the smaller “during the trip” expenses can be put on a low limit corporate card reducing your risk.

We listen to our customers in this industry and cater our solutions to solve the pain points mentioned above. AirPlus can become your valued travel payment partner saving you time and money.

AirPlus solutions and benefits.

We partner with your travel management company to seamlessly integrate our payment solutions and align with your specific travel policy requirements. You are able to offer a streamlined travel program that can be implemented effortlessly with AirPlus travel payment solutions:

- **AirPlus Company Account**
- **AirPlus Single-Use Virtual Card**
- **AirPlus Corporate Cards**
- **AirPlus Information Manager**

With AirPlus, our solutions can manage the varied travel scenarios within the media & entertainment setting. Our solution benefits include:

- > Fully automated, “no-touch” reconciliation process that is integrated into your T&E and GL/ERP software systems (e.g. Concur, Oracle, SAP).
- > Increased travel policy compliance
- > Secure, centralized payment reducing risk of fraud
- > Greater duty of care of all of your travelers (production crews, on-air talent, non-employees, etc.)
- > Quantified reporting of your organization’s travel behavior providing negotiation opportunities with travel providers
- > Tailored invoice reference fields for accounting (e.g. crew number, show name, production number) with customizable invoice formatting sorted to your specific needs.
- > Improved payment & reimbursement time
- > Flexible invoicing cycles

For more information on AirPlus:

AirPlus International Inc
225 Reinekers Lane, Suite 500
Alexandria, VA 22314 USA

T 703 373 0940
usa@airplus.com
www.airplus.com



AIRPLUS. YOUR TRAVEL PAYMENT COMPANY.