



AirPlus Travel Agency Account. The ideal payment solution for travel services.

With the AirPlus Travel Agency Account, you opt for a centralized method to pay invoices you receive from your service providers that is tailored to the travel industry.

Having to pay for travel services using your private credit card including the poor data quality that comes with it now are a thing of the past. You no longer incur any personal risk and – thanks to transparent invoices – you can allocate costs easily.

Paying service providers securely

With the AirPlus Travel Agency Account, you pay for the services of low-cost carriers, train companies, hotels, and other providers.

Instead of receiving numerous individual receipts, you will be issued only one clearly structured collective invoice containing any additional information that you choose. This reduces your administrative effort, improves your cash flow, and minimizes your personal risk. And the best thing: The AirPlus Travel Agency Account is provided to you at no additional charge.

Flexible AirPlus A.I.D.A. Virtual Cards

Any service providers who do not yet accept the AirPlus Travel Agency Account can be paid using our virtual Mastercard®. AirPlus A.I.D.A. Virtual Cards make it possible to generate a new Mastercard® number for each individual transaction, valid all over the world. All transactions are settled through your centralized AirPlus Travel Agency Account.

In addition to your collective invoice, you will receive a separate invoice listing all A.I.D.A. transactions, including defined additional information (such as customer project number or cost center).

If you are working with the Amadeus reservation system, you can generate virtual credit card numbers directly in Amadeus.

Using our diverse range of integration options, you can streamline your payment process for the long term and, thus, minimize your administrative workload and save time and money.

For more information on AirPlus A.I.D.A. Virtual Cards, visit virtualpayment.airplus.com

Your advantages at a glance:

- Easy, secure payment through your central AirPlus Travel Agency Account
- Lower personal risk
- A clearly structured collective invoice with your TMC-specific additional data
- Easy allocation of costs to the respective travel services
- Enhanced cash flow thanks to weekly invoices
- Separate display of VAT as proof for the financial authorities
- Minimal administration and simplified internal processes
- Worldwide Mastercard® acceptance due to AirPlus A.I.D.A. Virtual Cards
- Generation of the virtual Mastercard® numbers directly on the platform
- No extra charges for the AirPlus Travel Agency Account

Full cost control thanks to clearly-structured invoices.

Sample Statement						AirPlus INTERNATIONAL				
Sample Company Ms Jane Smith P.O. Box 1234 12345 Sample City Germany			For enquiries: Tel.: +49 (0) 6102 204-201 Fax: +49 (0) 6102 204-3790			Please note on all correspondence: Invoice No.: 1234567 Company Account No.: 1220 00000 000000 Your VAT Reg. No. DE 123456789				
Date: 05.03.2018			Page: 1/1							
Pos.	Purchase Date	Name	3 Cost Centre Internal Acct.	3 Personal ID Project No.	Supplier Service	Currency	Net	VAT Exchange Rate	Gross EUR	
1	1.26.02.2018	Schulz / Michael	KS1236 JK2014	PK321 PR2014	1 Ryanair Ltd. Booking-Ref.: RB6ZK07 on 02.03.2018 DUB HHN DUB	EUR	120.00		120.00	
					A.I.D.A. No. 531234xxxx1022					
	2.05.02.2018	Schulz / Michael	KS1236 JK2014	PK321 PR2014	1 ABC Hotel Nights: 2 Arrival Date: 26.02.2018 Departure: 28.02.2018 A.I.D.A. No. 554321xxxx2345	EUR	300.00		300.00	
							Total Amount Invoice: EUR	420.00	0.00	420.00
							Amount of Payment:			420.00
2										

1 All the details

Your invoice includes all the details you need relating to train, hotel or flight travel: the names of your travelers as well as information about routes, dates and service providers are included as a standard.

2 Gross/net amounts

AirPlus displays the VAT amounts on its invoices on behalf of the respective service providers. The financial authorities accept invoices issued by AirPlus as receipts and you can use them to claim input tax deductions.

3 Additional data

In addition to the standard data you can define additional data fields such as cost center, project number, department, etc. for an even better cost allocation.

To learn more about the AirPlus Travel Agency Account, please call or e-mail us.



AirPlus is a member of the UATP.



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